

Appendix QQ
5% Follow-Up: Interviewer-Administered Questionnaire

SU_ID: _____ Firm Name: _____ Owner Name: _____

	QUESTION	LEAD 1 Number Dialed:	LEAD 2 Number Dialed:
INTRO1	(I'm calling from the University of Chicago, on behalf of the United States Federal Reserve Board). Can I please speak to [(OWNER NAME)/the owner of [FIRM NAME]]? IT IS OK TO SPEAK TO A FORMER OR EX-OWNER OF THE FIRM.	Date and Time of Call January _____, 2005 ____:____ AM/PM Circle One: Owner.....Continue Non-owner or DK.....Continue	Date and Time of Call January _____, 2005 ____:____ AM/PM Circle One: Owner.....Continue Non-owner or DK.....Continue
Q1	I am trying to confirm some very basic information about a business called [FIRM NAME]. Are <u>you</u> able to verify information about [FIRM NAME], such as whether or not it is in business?	Circle One Yes.....Skip to Q4 No.....Continue DK/Refuse.....Continue	Circle One Yes.....Skip to Q4 No.....Continue DK/Refuse.....Continue
Q2	Is there anyone else who knows about [FIRM NAME], who might be able to confirm whether it is still in business? IF NECESSARY: This could be anyone that may have worked for [FIRM NAME], or was in some way connected to the business or to the owner.	Circle One Yes.....Continue No.....GO TO CLOSE 1 DK/Refuse.....GO TO CLOSE1	Circle One Yes.....Continue No.....GO TO CLOSE1 DK/Refuse.....GO TO CLOSE1
Q2A	May I please speak to (him/her)?	Circle One Yes.....Return to Q1 No.....Continue DK/Refuse.....Continue	Circle One Yes.....Return to Q1 No.....Continue DK/Refuse.....Continue
Q3	Could you please tell me (his/her) name and how I could reach this person? COLLECT INFORMATION, THANK R, AND TERMINATE. RECORD CB INFO, IF APPROPRIATE, ON CALL RECORD.	Record new information below Name: _____ Phone Number:(____)____-____ Callback: _____ Other info:	Record new information below Name: _____ Phone Number:(____)____-____ Callback: _____ Other info:

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Q4	Is [FIRM NAME] currently <u>in</u> business, or has it gone <u>out</u> of business?	<u>Check One</u> ____ In business under current name	<u>Check One</u> ____ In business under current name
	[IF OOB, ASK] <u>When</u> did the firm go out of business?	____ In business under different name	____ In business under different name
	MONTH: _____ YEAR: _____	NEW NAME: _____	NEW NAME: _____
	____ Out of Business ____ DK/Refuse.....Go Back to Q2	____ Out of Business ____ DK/Refuse.....Go Back to Q2	

IF YOU ARE SPEAKING WITH:	FIRM OUT OF BUSINESS	FIRM IN BUSINESS
AN OWNER OF THE FIRM	GO TO Q5, FOLLOW SKIPS TO CLOSE1	GO TO CLOSE3
A PROXY WHO WORKED FOR THE FIRM	GO TO Q5, FOLLOW SKIPS TO CLOSE1	GO TO Q5, Q6 AND Q6A. IF R SEEMS KNOWLEDGEABLE ABOUT THE FIRM, GO TO CLOSE3. OTHERWISE GO TO CLOSE1.
THE BBB OR CHAMBER OF COMMERCE	GO TO CLOSE1	GO TO CLOSE2
A NEIGHBORING BUSINESS	GO TO Q6 AND 6A TO CLEARLY DOCUMENT R'S RELATIONSHIP TO THE FIRM OR OWNER, THEN GO TO CLOSE1	ASK Q6 AND 6A TO CLEARLY DOCUMENT R'S RELATIONSHIP TO THE FIRM OR OWNER, THEN GO TO CLOSE2

Q5	(Just to confirm) Were you an owner of [FIRM NAME]?	Circle One Yes.....Skip to Q6A No.....Continue DK/Refuse.....Continue	Circle One Yes.....Skip to Q6A No.....Continue DK/Refuse.....Continue
Q6	What was your relationship to the owner of [FIRM NAME]? [IF NECESSARY: For example, were you the spouse or other relative of the owner, or were you an employee of the owner?] <u>PROBE FOR SPECIFICITY AND COMPLETENESS.</u> Did you have any other connections with either the owner or the firm?	RECORD BELOW, THEN CONTINUE TO Q6A.	RECORD BELOW, THEN CONTINUE TO Q6A
Q6A	For verification purposes only, what is your name? (IF NECESSARY: You would only be recontacted in case my supervisor wanted to verify this interview.)	RECORD NAME BELOW:	RECORD NAME BELOW:

SU ID: _____ Firm Name: _____ Owner Name: _____

<u>CLOSE1</u>	<p>Thank you, those are all my questions.</p> <p>IF OWNER <u>ASKS</u> FOR \$25, RECORD NAME AND ADDRESS FOR CHECK. DO <u>NOT</u> VOLUNTEER INFORMATION ABOUT AN INCENTIVE.</p>	<u>CLOSE1</u>	<u>CLOSE1</u>
<u>CLOSE2</u>	<p>Thank you. I just have one more question. Could you tell me the name and phone number of the business's owner, or of anyone you think might be connected to the business, or have knowledge of the business?</p>	<p>Record new information below</p> <p>Name: _____</p> <p>Phone Number: (____) ____ - _____</p>	<p>Record new information below</p> <p>Name: _____</p> <p>Phone Number: (____) ____ - _____</p>
<u>CLOSE3</u>	<p>Now I would like to ask you a few additional questions that take about two minutes to answer. (For answering these few questions, we will send you a check for \$25.) Please answer the questions for the business called [BUSINESS NAME].</p> <p>DO NOT OFFER \$25 IF YOU HAVE ALREADY TALKED TO R ABOUT \$25. IF YOU HAVE NOT ALREADY COMMITTED TO SENDING R \$25, THEN READ THE SENTENCE IN CLOSE3 ABOUT \$25.</p>	<p><u>CLOSE3</u></p> <p>GO TO INTRO OF NONRESPONDENT QUESTIONNAIRE</p>	<p><u>CLOSE3</u></p> <p>GO TO INTRO OF NONRESPONDENT QUESTIONNAIRE</p>